Financial statements **March 31, 2021**



Independent auditor's report

To the Board of Directors of EveryMind Mental Health Services

Our opinion

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of EveryMind Mental Health Services (the Organization) as at March 31, 2021 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

What we have audited

The Organization's financial statements comprise:

- the statement of financial position as at March 31, 2021;
- the statement of operations for the year then ended;
- the statement of changes in net assets for the year then ended;
- the statement of cash flows for the year then ended; and
- the notes to the financial statements, which include significant accounting policies and other explanatory information.

Basis for opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence

We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada. We have fulfilled our other ethical responsibilities in accordance with these requirements.

Responsibilities of management and those charged with governance for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

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In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Pricewaterhouse Coopers LLP

Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Ontario June 9, 2021

Statement of Financial Position

As at March 31, 2021

	2021 \$	2020 \$
Assets		
Current assets Cash Accounts receivable GST/HST recoverable Prepaid expenses	6,788,559 8,422 187,529 69,473	3,274,001 125,261 185,240 64,534
	7,053,983	3,649,036
Capital assets (note 3)	1,934,113	1,856,479
	8,988,096	5,505,515
Liabilities		
Current liabilities Accounts payable and accrued liabilities (note 11) Deferred contribution grants (note 6) Mortgages payable (note 4)	1,310,368 2,714,390 15,859	1,016,578 304,068 16,873
	4,040,617	1,337,519
Mortgages payable (note 4)	270,742	288,066
Deferred contributions related to capital assets (note 5)	560,290	667,586
	4,871,649	2,293,171
Net Assets		
Internally restricted	4,116,447	3,212,344
	8,988,096	5,505,515
Commitments (note 8)		

Approved by the Board of Directors			
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	Director	Guneet Hansrani	Director
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Statement of Operations

For the year ended March 31, 2021

	2021 \$	2020 \$
Revenue Province of Ontario United Way City of Mississauga Service fees Region of Peel Fundraising, grants and interest income (note 9)	19,323,076 - - 153,909 1,739,628 385,455	18,248,997 328,608 40,115 1,313,197 1,946,900 463,313
	21,602,068	22,341,130
Operating costs Salaries and benefits Purchased services Building occupancy (note 4) Program and operating HST/GST recoveries	17,205,269 997,425 1,573,626 1,670,880 (300,438)	18,042,667 1,360,162 1,466,518 1,664,683 (298,292)
	21,146,762	22,235,738
Excess of revenue over operating costs before the undernoted	455,306	105,392
Amortization of deferred contributions related to capital assets (note 5)	107,296	108,239
Amortization of capital assets	(430,597)	(425,668)
Excess (deficiency) of revenue over operating costs for the year before gain on sale of capital assets and gain on discontinued operation	132,005	(212,037)
Gain on sale of capital assets (note 3)	772,098	-
Gain on discontinued operation (note 12)		220,332
Excess of revenue over operating costs for the year	904,103	8,295

Statement of Changes in Net Assets

For the year ended March 31, 2021

			2021
	Unrestricted \$	Internally restricted \$	Total \$
Balance – Beginning of year	-	3,212,344	3,212,344
Transfer from internally restricted (note 7)	675,000	(675,000)	-
Excess of revenue over operating costs Transfer to internally restricted (note 7)	904,103 (1,579,103)	1,579,103	904,103
Balance – End of year		4,116,447	4,116,447
			2020
	Unrestricted \$	Internally restricted \$	Total \$
Balance – Beginning of year	-	3,204,049	3,204,049
Transfer from internally restricted (note 7)	675,000	(675,000)	-
Excess of revenue over operating costs Transfer to internally restricted (note 7)	8,295 (683,295)	- 683,295	8,295
Balance – End of year		3,212,344	3,212,344

Statement of Cash Flows

For the year ended March 31, 2021

	2021 \$	2020 \$
Cash provided by (used in)		
Operating activities Excess of revenue over operating costs for the year Adjustments of non-cash items Amortization of capital assets	904,103 430,597	8,295 425,668
Amortization of deferred contributions related to capital assets Gain on sale of capital assets Net changes in working capital items	(107,296) (772,098)	(108,239) (299,866)
Accounts receivable GST/HST recoverable Prepaid expenses Accounts payable and accrued liabilities	116,839 (2,289) (4,939) 293,790	(32,383) 7,611 - 72,551
Deferred contribution grants	2,410,322 3,269,029	(188,557) (114,920)
Investing activities Purchase of capital assets Disposal of capital assets	(541,132) 805,000	(427,240) 915,916
	263,868	488,676
Financing activities Repayments of mortgages payable	(18,339)	(488,188)
Change in cash during the year	3,514,558	(114,432)
Cash – Beginning of year	3,274,001	3,388,433
Cash – End of year	6,788,559	3,274,001

Notes to Financial Statements **March 31, 2021**

1 Nature of activities

Peel Children's Centre was incorporated under the laws of the Province of Ontario as a non-share capital corporation on December 21, 1984. On April 1, 2020, Peel Children's Centre and Nexus Youth Services amalgamated to become EveryMind Mental Health Services. EveryMind Mental Health Services (the Organization or EveryMind) was incorporated on the same date under the laws of the Province of Ontario as a non-share capital corporation.

Its purpose is to maintain a children's mental health centre under the Child Family Services Act 1984.

The Organization is designated as a registered charity and accordingly is not subject to income tax and is entitled to issue official income tax receipts in respect of contributions.

On March 11, 2020, the World Health Organization characterized the COVID-19 virus as a pandemic. Due to the escalation of cases, the Ontario provincial government issued an order to close all non-essential businesses on March 23, 2020. The Organization has indicated that it assesses itself as an essential business. The duration and impact of the pandemic cannot be predicted, and it may negatively impact the national or global economy, demand for the Organization's products, supplies to the Organization and workforce availability, and the Organization's financial results could be adversely affected. Management is in the process of assessing the impact. However, the extent to which COVID-19 will impact the results is dependent on future developments, which cannot be quantified at this time. The Organization continues to provide services and continues to receive funding and there has been no impact to the financial statements as at March 31, 2021.

2 Summary of significant accounting policies

Basis of presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO) applied within the framework of the accounting policies summarized below.

Reporting controlled not-for-profit organizations

The Organization does not consolidate its controlled not-for-profit organizations but provides disclosures for the controlled organization.

Revenue recognition

The Organization follows the deferral method of accounting for contributions, which include donations from fundraising and government grants from the Province of Ontario and the Region of Peel.

The Organization is funded by the Province of Ontario in accordance with budget arrangements by the Ministry of Children and Youth Services (the Ministry). Operating grants are recorded as revenue in the period to which they relate. For grants approved and services provided, but for which funds were not received at the end of an accounting period, a receivable is accrued and recorded as revenue. Where a grant has been received and a portion of it relates to a future period or is provided for a specific use, it is deferred and recognized in a subsequent period or when the related expenses are incurred.

Notes to Financial Statements **March 31, 2021**

Revenue earned from service fees is recognized when the service is performed in accordance with a predetermined arrangement.

Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a straight-line basis, at a rate corresponding with the amortization rate for the related capital assets. Contributions restricted for the purchase of land are recognized as direct increases in net assets.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributed services and materials

The work of the Organization is supported by contributions of services and materials. The Organization does not record the value of contributed services unless the fair value can be reasonably estimated and the services are normally purchased by the Organization and would be paid for if not contributed.

The value of the services contributed by volunteers is not reflected in these financial statements.

Financial instruments

Financial instruments are recorded at fair value on initial recognition. Financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instrument at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized on a straight-line basis. Interest expense on financial liabilities is recorded in program and operating costs in the statement of operations.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Organization determines whether there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of (i) the present value of the expected cash flows; (ii) the amount that could be realized from selling the financial asset; or (iii) the amount the Organization expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value. Impairments are recognized through the use of an allowance account, with a corresponding charge in the statement of operations.

It is management's opinion that the Organization is not exposed to significant market rate risk, credit risk and foreign currency risk.

Notes to Financial Statements

March 31, 2021

Liquidity risk

Liquidity risk is the risk EveryMind will not be able to meet its financial obligations as they fall due. EveryMind manages its liquidity risk by forecasting cash flows from operations and anticipating activities to ensure it has sufficient available funds to meet current and foreseeable financial requirements.

Interest rate risk

Interest on EveryMind's mortgages is variable based on the lender's prime rates. This exposes EveryMind to the risk of changing interest rates that may have an effect on earnings in future years. EveryMind does not use derivative instruments to reduce its exposure to interest rate risk.

Internally restricted amounts

The internally restricted amounts have been restricted by a motion of the Board of Directors (the Board) to be used to fund future period operations and other special projects. Use of this amount is at the discretion of the Board.

On an annual basis, the Board approves the use of the internally restricted amount to fund the operations up to a maximum amount based on the annual budget. Any amounts required in excess of this approved amount or for additional special projects are approved by the Board on an ad hoc basis.

Capital assets

Capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Repairs and maintenance costs are charged to expenses. Betterments that extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the Organization's ability to provide services, its carrying amount is written down to its net realizable value. Amortization is based on a straight-line basis as follows:

Buildings 20 years
Buildings – Kitchen, Roof 15 years
Buildings – Bathroom, Driveway, Flooring, Furnace 10 years
Furniture and equipment 5 years
Computer hardware and software 3 years
Automobile 5 years
Leasehold improvements over the lease term

Use of estimates

The preparation of financial statements in accordance with ASNPO requires management to make estimates and assumptions that may affect the reported amounts of certain assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and operating costs during the reporting period. Actual results could differ from those estimates.

Notes to Financial Statements

March 31, 2021

3 Capital assets

			2021	2020
	Cost \$	Accumulated amortization \$	Net \$	Net \$
Land	472,763	_	472,763	505,665
Buildings	3,616,612	2,801,393	815,219	850,134
Furniture and equipment	1,159,729	1,018,023	141,706	111,361
Computer hardware and software	1,327,158	1,173,008	154,150	133,226
Automobile	174,042	130,575	43,467	76,201
Leasehold improvements	1,043,806	736,998	306,808	179,892
	7,794,110	5,859,997	1,934,113	1,856,479

During 2021, the Organization disposed of property in Elgin, which comprised of buildings with a net book value of \$nil and land with a net book value of \$32,902 for proceeds of \$805,000 resulting in a gain of \$772,098.

4 Mortgages payable

	2021 \$	2020 \$
Mortgage payable on property in Brampton, Ontario, repayable in monthly instalments of \$2,109 principal and interest combined, bearing a variable interest rate of prime (2020 – prime), due April 2025; total interest paid on the mortgage during fiscal 2021 was \$6,887 (2020 – \$12,293) Less: Current portion	286,601 15,859	304,939 16,873
	270,742	288,066

The mortgages are secured by the related properties. Interest expense has been included in building occupancy costs. Scheduled principal repayments on mortgages payable in the future are as follows:

\$ 2022 -

Notes to Financial Statements

March 31, 2021

5 Deferred contributions related to capital assets

Deferred contributions related to capital assets represent the unamortized amount of grants received for the purchase of capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations.

	2021 \$	2020 \$	
Balance – Beginning of year Amounts amortized to revenue	667,586 (107,296)	775,825 (108,239)	
Balance – End of year	560,290	667,586	

6 Deferred contribution grants

Changes in deferred contribution grants are as follows:

	2021 \$	2020 \$
Balance – Beginning of year Less: Amounts recognized as revenue in the year Add: Amounts received	304,068 (1,012,235) 3,422,557	492,625 (2,716,077) 2,527,520
Balance – End of year	2,714,390	304,068

7 Transfers

The Organization's Board approved a transfer from internally restricted net assets to unrestricted net assets in the amount of \$675,000 (2020 - \$675,000) and a transfer from unrestricted net assets to internally restricted net assets in the amount of \$1,579,103 (2020 - \$683,295).

8 Commitments

a) Operating leases

Real property \$	Other \$	Total \$
586,983	34,592	621,575
583,532	29,954	613,486
586,795	17,180	603,975
586,795	-	586,795
586,795	-	586,795
3,901,570	-	3,901,570
6,832,470	81,726	6,914,196
	\$ 586,983 583,532 586,795 586,795 586,795 586,795 3,901,570	property Other \$ \$ 586,983 34,592 583,532 29,954 586,795 17,180 586,795 - 586,795 - 3,901,570 -

Notes to Financial Statements

March 31, 2021

The above-stated amounts represent operating lease obligations currently in existence. As termination dates for various leases occur, it is anticipated the Organization will enter into new lease arrangements.

b) Line of credit

The Organization has access to a line of credit with the Royal Bank of Canada in the amount of \$500,000 (2020 – \$500,000). It bears interest at the prime rate. As at March 31, 2021, \$nil (2020 – \$nil) of this line was utilized. All assets of the Organization are pledged as security.

9 Brampton Bingo

Included in the fundraising, grants and interest income is \$3,589 (2020 - \$35,923) from Brampton Bingo.

10 Pension plans

The Organization maintains a defined contribution pension plan for its employees.

During the year, the Organization made required contributions under this plan of \$787,167 (2020 - \$811,249).

11 Government remittances

Government remittances consist of payroll withholding taxes required to be paid to government authorities and are recognized when the amounts come due. In respect of government remittances, \$255,267 (2020 – \$237,582) is included in accounts payable and accrued liabilities.

12 Discontinued operation

The inability to recruit a team of qualified staff in New Brunswick resulted in management's decision to discontinue operations in New Brunswick in fiscal year 2020. The closure of this location has been reported as discontinued operations in the current year. Financial information relating to the discontinued operation for the period is set out below:

	2021 \$	2020 \$
Revenue Service fees		
Operating costs Salaries and benefits Building occupancy Purchased services Program and operating HST/GST/other recoveries Amortization	- - - - -	118 30,829 48,108 4,579 (4,100)
Total expenses		79,534
Gain/loss on properties		299,866
		220,332

Notes to Financial Statements **March 31, 2021**

13 Public sector salary disclosure

As required by the Public Sector Salary Disclosure Act, the Organization filed salary disclosure forms with the Ministry on March 4, 2021 (2020 – March 5, 2020).

Unaudited Schedule of Excess (Deficiency) of Revenue Over Operating Expenses by Program

For the year ended March 31, 2021

Schedule of Excess (Deficiency) of Revenue Over Operating Expenses by Program (Unaudited)

For the year ended March 31, 2021

	CYMH Brief Services \$ a348	CYMH Counselling/ Therapy Services \$ a349	CYMH Crisis Support Services \$ a350	CYMH Family Capacity Building and Support \$ a351	CYMH Coordinated Access and Intake \$ a352	CYMH Intensive Treatment Services \$ a353	CYMH Case Management and Service Coordination \$ a354	CYMH Specialized Consultation Assessment \$ a355	CYMH Targeted Prevention \$ a356	CYMH System Management \$ a357	Small Water Works- other Children	CYMH Brief Services \$ a348	CYMH Counselling/ Therapy Services \$ a349
Revenue Province of Ontario Service fees Region of Peel Fundraising and grants /interest income	275,382 - -	4,348,075 - - -	1,026,508 2,006 -	859,860 3,114 -	767,444 5,163 -	6,739,637 92,063 -	1,970,766 10,527 -	1,107,171 39,651 -	329,469 1,385 -	882,100 - - -	6,260 - - -	128,820 - - -	283,405 - - -
	275,382	4,348,075	1,028,514	862,974	772,607	6,831,700	1,981,293	1,146,822	330,854	882,100	6,260	128,820	283,405
Expenses Salaries and benefits Purchased services Building occupancy Program and operating GST recoveries	209,542 5,608 25,552 34,680	2,988,411 92,188 426,598 576,681	947,714 13,661 46,082 59,814 (38,757)	556,935 255,912 34,499 29,148 (13,520)	832,068 6,450 8,915 5,489 (30,315)	5,366,933 200,123 529,275 820,484 (163,768)	1,679,737 31,100 153,278 168,252 (51,074)	652,523 321,341 70,467 102,491	248,094 9,870 31,655 44,239 (3,004)	828,088 2,040 - 51,972	- - 6,260 - -	113,548 - 14,935 337	240,486 - 42,180 739
	275,382	4,083,878	1,028,514	862,974	822,607	6,753,047	1,981,293	1,146,822	330,854	882,100	6,260	128,820	283,405
Amortization of deferred contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Amortization of capital assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Gain on capital assets	-	-	-	-	-	-		-	-	-	-	-	
Excess (deficiency) of revenue over costs	-	264,197	-	-	(50,000)	78,653	-	-	-	-	-	-	-
Draw from/to surplus		-	-	-	_	-	-	-		=	-	-	
	-	264,197	-	-	(50,000)	78,653	-	-	-	-	-	-	-

Schedule of Excess (Deficiency) of Revenue Over Operating Expenses by Program ...continued (Unaudited)

For the year ended March 31, 2021

	Access and	CYMH Case Management and Service Coordination \$	Emergency COVID-19 CYMH Supports \$	CW - Community and Prevention Supports \$	CSN- Community Enhancement Funding \$	CSN- Individualized Placement Funding \$	BPS-Adult social sevs \$	Mental Health/ Specialized programming \$	Child Witness \$	Peel Inclusion Resource Services \$	Early ON \$	Peel Inclusion Resource Services Specialized Consultation Team	Others \$	Total \$	GAAP Adjust- ments \$ (fixed assets/ prepaids)	Total \$
Revenue Province of Ontario Service fees Region of Peel Fundraising and grants/ interest	1,71,761 - -	103,056 - -	61,500 - -	62,222 - -	208,186 - -	80,610 - -	8,143 - -	247,037 - -	165,000 - -	- 1,187,218	- 536,303	16,107	:	19,832,412 153,909 1,739,628	(509,336) - -	19,323,076 153,909 1,739,628
income		-	-	-	-	-	-	-	-	-	-	-	385,455	385,455	-	385,455
	1,71,761	103,056	61,500	62,222	208,186	80,610	8,143	247,037	165,000	1,187,218	536,303	16,107	385,455	22,111,404	(509,336)	21,602,068
Expenses Salaries and benefits Purchased services Building	134,767	89,229	-	55,172 1,729	187,423 2,457	5,796 18,540	8,143	66,781 31,056	183,675	950,137 3,925	478,100 -	11,036	370,931 1,425	17,205,269 997,425	-	17,205,269 997,425
occupancy Program and	36,569	13,562	-	2,112	7,220	-	-	16,306	5,197	89,891	7,674	-	5,399	1,573,626	-	1,573,626
operating Amortization of start-up costs	425	265	61,500	3,209	11,086	-	-	22,682	2,880	143,265	50,529	5,071	16,774	2,212,012	(541,132)	1,670,880 - (300,438)
GST recoveries	171,761	103,056	61,500	62,222	208,186	24,336	8,143	136,825	191,752	1,187,218	536,303	16,107	394,529	21,687,894	(541,132)	21,146,762
Amortization of deferred contribu- tions Amortization of capital assets Gain on sale of capital assets	-	-	-	-	-	-	-	-		-	-	-	-	-	107,296 (430,597) 772,098	107,296 (430,597) 772,098
Excess (defici- ency) of revenue over expenses	-	-	-	-	-	56,274	-	110,212	(26,752)	-	-	-	(9,074)	423,510	480,593	904,103
Draw from/ to surplus			-				-		-		-		-	-	-	
		-	-	-	-	56,274	-	110,212	(26,752)	-	-	-	(9,074)	423,510	480,593	904,103

^{*} These amounts relate to adjustments made to bring the excess (deficiency) of revenue over operating expenses by program in line with ASNPO and include deferred contributions for the year, expenses recovered and capital assets purchased during the year.